

# START

Good news – under the terms of your lease, you can now buy further shares in your property

Approach your Housing Association to buy an additional share

Your Housing Association will arrange a property valuation

Instruct us to act on your behalf

Speak to your mortgage adviser/provider to arrange a further advance or to remortgage

We investigate title and obtain all documents required from third parties

The Housing Association will send the legal papers to us

Your mortgage offer comes to us

We obtain approval of your mortgage offer from the Housing Association

APPROVED

Legal documents and the mortgage deed are sent to you to sign

You sign and return the papers, we receive your mortgage advance

Congratulations – you have successfully purchased a further share of your property

# FINISH

We deal with your registration and the post-completion formalities